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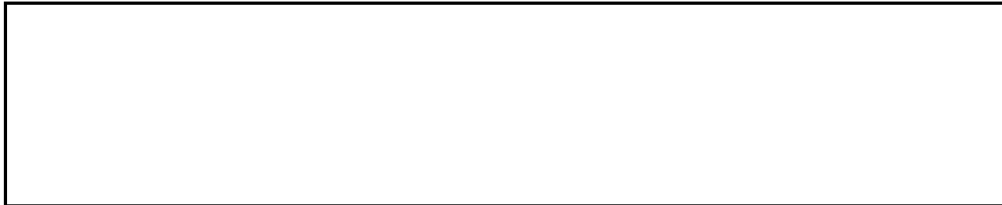
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26 May 1969

COINS USER TRAINING PANEL

Meeting of 22 May 1969

1. In attendance:

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2. [   ] handed out draft copies of file descriptions for the COINS Catalog to CIA and DIA members for final review. When general descriptions of DIA files are received the catalog can be finished.

3. DIA distributed new printer-made copies of COFSA, including the CIA APPEAR file.

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4. [   ] asked members to look out for particularly interesting interrogations so as to develop case histories which can be used in training and information efforts. Granted, these will come faster when usage is wider, but it is initially that they are most needed.

5. The Chairman received a request from the COINS Manager for contributions to the COINS annual report, due end of FY-69. Progress since the 16 December 1968 report to the COINS was reviewed. The Chairman outlined possible content of our report for events since December as follows:

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Excluded from automatic
downgrading and
declassification

3. Individual agency training accomplishments. (For this section, Chairman requests each of the six agencies to prepare a statement, covering at least
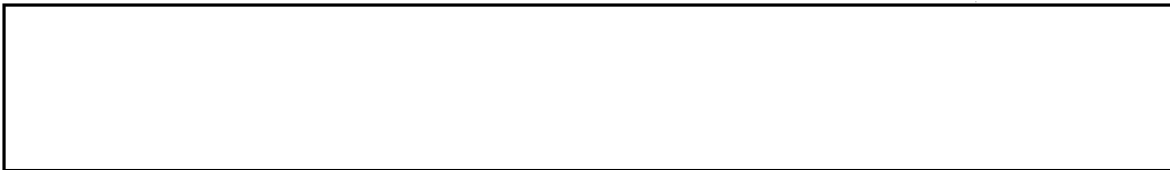
  a. Number of people given training this year
  b. Level of training (introductory, local system, other system, files, etc.)
  c. Plans for the next six months

  Please get input to Chairman by 16 June. Feel free to suggest additional topics, or expand topics above.

6. Odd topics

  a. Question to be looked into for COINS Catalog: is FPP significantly related to other personnel files?

  b. NPIC will transfer from 490 to 494 with an operating date of August

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  d. Representatives to [   ] IHC Education and Training Committee will need input to their training report for FY-68&69 from CUT Panel members on amount of COINS training.

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  e. [   ] deplored the reliance that must be placed on auxiliary documents (World Aeronautical Chart, Basic Encyclopeida, etc.) and consultation experts in order to make pointed queries. Conclusion reached that since files were constructed assuming analysts had certain tools, nothing much can be done. It is possible that we are exposing analysts to areas they are not quite familiar with, but that if it is important to them they will get the right auxiliary documents. It is certainly important that the correct material and expert-resources be cited.

  f. The general strategy of using real vs non-real data was discussed. Toy files are dandy for exercising logic and getting quick known answers, and they put all trainees at about the same (dis?) advantage. Real files, however, are more stimulating provided they yield apparently useful answers.

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       7. [   ] raised question about our training.
strategy, particularly as regards training on files.
We may have to call on file experts to do the training.
Each agency may need to conduct a survey to find training
demand on each file. [   ] proposed to send COINS   25X1
Catalog out with a covering memo to elicit the demand
in his agency.

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                            Chairman
             COINS User Training Panel

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